

**HOLY CROSS/OUR MOTHER OF SORROWS  
PASTORAL COUNCIL MEETING  
DECEMBER 8, 2022 @ 6:30 PM VIA ZOOM**

**Attending:** Amanda Lozy-Lester, Amy Mulcahy-Schmidt, Bobbi Weigel, David Cataline, David Kommeth, Donna Petrella, Father Joseph Martuscello, Father William Coffas, Joe DiVincenzo, Jonathan Stoklosa, Kevin Foy, Marc Boeh, Maryanne Sutton, Nancy Spoto, Rob Weigel

**Absent:** Brett Granville, Donna Jacobi, Katie Newhouse, Mark Tachin

**1) Opening Prayer**

**2) Approval/Revisions of Previous Meeting Minutes**

- Committee approved Meeting minutes from 11/08/22
- Motion to approve by Nancy Spoto; Second Motion by Amy Mulcahy-Schmidt

**3) Chairperson's Conversation**

- Parish Council name Change to Pastoral Council
- Covenant was sent out to all Council members for reference

**4) Youth Reports H/C (Report Submitted by Donna Jacobi)**

- Our annual breakfast with Santa earned \$486 for Golisano's Children's Hospital and was very well attended. From set up on Friday night, to the actual event, many youths and parents gave their time to make a happy morning for so many. Pictures on HC website. CYO in the kitchen and wonderful elves were everywhere.
- Our next activity will be Ice skating in January.
- In February, we will have a collection of stuffed animals for our police dept for Valentine's Day.
- Also in February, our annual blood drive will be organized by high school seniors.
- Merry Christmas everyone.

**Youth Reports OMOS (Amanda)**

- They have a few ignite meetings with a mass
- They have senior high youth group meeting followed by Prayer
- Christmas Party in church hall this Saturday after 4:00 pm mass

**5) Father Martuscello's Conversation**

- Ignite is going well averaging 25-30 teenagers
- They have a wonderful team and hope to continue to grow

**6) David Cataline's Conversation**

- Working on the Ministers scheduler's software
- Will hold a training session with Schedulers in January
- The vocation kiosk material will be featured in gathering space, hoping to feature this in the Catholic Courier

**7) Pastor's Conversation (Father William Coffas)**

**New Staff**

- On the Feast of Our Lady Guadalupe, December 12, a few weeks of prayer and conversation I decided to make a few changes to our staffing structures. I have suspended the search for a pastoral associate for HC+OMOS. It has become clear to me that a different direction was needed. Beginning on Friday, December 16<sup>th</sup>, Donna Petrella become the Lay Parish Minister HC+OMOS.

**HOLY CROSS/OUR MOTHER OF SORROWS  
PASTORAL COUNCIL MEETING  
DECEMBER 8, 2022 @ 6:30 PM VIA ZOOM**

- Rotate funeral line, serve, and support *Parish Volunteers with an eye toward engagement of parishioners*, prepare the prayers of the faithful and announcements sheets – checking Mass intention as it appears in Bulletin / Mass Book and listing the intention in the POF, Handle setting out collection bags
- Handle outreach to families who have had a funeral at HC+OMOS over the past year through cards, emails and encouraging messages
- Be the link between Faith Formation office and parish sacristans for baptism and Coordinate staff birthdays with Nicky along with other staff celebrations.
- Beginning on Monday, January 9th, the Baptism of the Lord, we will welcome a new person on the HC+OMOS staff, Mr. Joseph Khem. Joe will serve as Director of Operations and Office Manager for OMOS+HC Parish Community. In the position of Office Manager and Director of Operations, Joe will Oversee the office reception staff and secretarial staff.
- Coordinate with facilities manager, Magar Company by addressing issues in buildings and campus
- Be part of the ongoing conversation on both campus regarding security
- Be the staff contact and support for the following parish programs, outreach ministries and working committees.
  - Be a link among the joint finance office and the school addressing questions when they come up.
  - Weekly Bible Study
  - HC Food Cupboard
  - Connect with the building and grounds committees for Holy Cross and OMOS
- Please join me in welcoming and supporting Donna and Joe in their new positions and responsibilities.

**CMA**

- Going well
- We are at nearly 80% goal at OMOS and HC 88% of goal

**Boiler at HC Parish Church and School**

- A both the school and church systems need to be replaced
- We are working on a plan to replace both
- We will do a capital campaign for both boilers

**Information Session/Prayer Healing Service**

- On Tuesday, January 31 at 6:30PM the Pastoral Council is hosting an information session at HC to explain the proceedings of diocesan bankruptcy and the parish financial contribution.
- The channeling Injunction process will be explained
- A prayer service for healing will be offered following the information session.

**8) COMMITTEE REPORTS:**

**A) Buildings and Grounds- HOLY CROSS (Report submitted by Joe DiVincenzo)**

**Holy Cross School Boiler Heating System**

- Service technician informed Holy Cross that the Church boiler is quite old and has developed some issues that should be addressed by replacing the boiler system at our earliest opportunity
- Replacement and repair parts lead times are many months and parts for our aging boiler are becoming less available.
- On the agenda for our upcoming quarterly Holy Cross Building and Grounds Committee meeting

**Holy Cross Church Boiler Heating System**

- Wall-mounted heat exchangers/air conditioners were used to heat the church building during November while waiting for a part to repair the Church boiler heating system
- Service technician informed Holy Cross that the Church boiler is quite old.

**HOLY CROSS/OUR MOTHER OF SORROWS  
PASTORAL COUNCIL MEETING  
DECEMBER 8, 2022 @ 6:30 PM VIA ZOOM**

- They advised that we should develop a plan to replace it when we are able since lead time for replacement and repair parts are many months and parts for our aging boiler are becoming less available.
- On the agenda for our upcoming quarterly Holy Cross Building and Grounds Committee meeting

**Holy Cross Campus Security Camera Coverage Assessment**

- Still in progress with some system access challenges
- On the agenda for our upcoming quarterly Holy Cross Building and Grounds Committee meeting

**Holy Cross Campus Lighting Assessment**

- External lighting is not coming on early enough as the days grow shorter
- Lighting timer adjustments will be discussed at our upcoming quarterly Holy Cross Building and Grounds Committee meeting

**Holy Cross Snow Removal Contract**

- Provided Corrective Action input to Holy Cross Finance Director for including in contract negotiations with Ever Black as previously reported

**Holy Cross Building and Grounds Preventive Maintenance Plan**

- Still working to schedule a review of maintenance expenses over the last three years with our Holy Cross Finance Director and several Holy Cross Building and Grounds members with general contracting experience.
- Historical expenses are an important tool to develop preventive maintenance schedules
- *Note: The 4th Quarter 2022 Holy Cross Building and Grounds Committee Meeting is being rescheduled for January 2023*

**B) Buildings and Grounds-OMOS (Rob Weigel submitted Written Report)**

- Construction of an outdoor shed for winter salt storage has been completed
- The statue of St. Bernadette has arrived from Italy. Statue will be installed in the Lourdes grotto in the Spring.
- Approximately 30 truckloads of leaves were removed from the grounds by B&G team
- Christmas decorations were put up in the church

**C) Finance-HC (Kevin Foy submitted a written report)**

- No updates

**D) Finance-OMOS (Brett)**

- No report Submitted

**E) Knights Of Columbus (Written Report submitted by David Kommeth)**

- Next year we have elected the following Officers:
  - Ron Yoncone - Grand Knight
  - David Kommeth - Deputy Grand Knight
  - Billy Smith-Chancellor
  - Tommie Plantone - Trustee
- We will meet on the 3rd Monday each month in the Holy Cross Rectory, starting with the Rosary at 6:30, followed by the meeting at 7:00.
- The CBN Ticket raffle has ended, but I don't have the final totals.
- A Christmas Party will be at Mr. Dominic's for the Knights on 12/21
- We have 15-16 KOC members

**F) Technology (David Kommeth)**

- No new updates

**HOLY CROSS/OUR MOTHER OF SORROWS  
PASTORAL COUNCIL MEETING  
DECEMBER 8, 2022 @ 6:30 PM VIA ZOOM**

**G) Social Ministry (Written report submitted by Nancy Spoto)**

- We have a team of volunteers who help serve dinner at Blessed Sacrament kitchen on the first Tuesday of the month. This sit-down dinner replaced boxed meals in November
- We also present the Giving Tree with tags for Waterview Heights (formerly Shore Winds Nursing Home), families from our parish and school, and Bethany House (for homeless women and children).
- Our Food pantry collects food donations. We have 8 weekly two-person teams who collect, sort and stock. There are 4 teams (4-6 people) for Thursday distributions which take place in our Parish Center. We serve from 16-35 guests.
- We have requests for 60 Christmas food baskets to date. They will be filled by our volunteers prior to delivery on 12/18/22. A few parishioners will donate turkeys, but most will be purchased from Herrema's.
- All these activities are successful due to our generous parishioners, wonderful volunteers, and the support of Father William Coffas.

**H) Stewardship/Evangelization (Report Submitted by Doug Escher)**

- We coordinated with the Holy Cross School for Thanksgiving cards for Latta Road East and West. Due to the Veteran's Day effort the school made Shore Winds did not receive any this year. Better planning on our part next year.
- We have reached out to Holy Cross school for Christmas cards for all there nursing homes. Looking forward to their reply.
- We have a Rosary Crusade Event at the Holy Cross community room last month. We had about 25 enthused attendees. We are planning our next one after the holidays.
- We are continuing researching the Gallup process for growing an engaged church. There is a lot to correlate so we are comfortable to present to Fr. Bill.
- It was suggested to look at the opportunity of "A Sidewalk Library." More to come.
- We only have one meeting scheduled for December.
- 7- Looking so forward to 2023!!

**I) Liturgy Committee (Father Bill)**

- At HC the Crucifix will be hung behind the ambo and the Icon of **Blessed GRIMOALDO SANTAMARIA** will be hung behind the Presider's chair. The Relic of the Blessed will also be on a shelf near the icon. Statue of Our MOPH will be relocated to the little shrine across from the life.
- There is a new Carolan System at HC. It will provide music (sound like bells) from the bell tower throughout the day. Improve the quality of life in the community. John Tachin Jr. will be the programmer for this system moving forward. The system will be unveiled on Wednesday, December 21 at 5PM during adoration and Confessions.
- We will be using Amanuel Malik and the faith formation team as the first contact for registering for baptism. Families will have the option of taking the formation session with Amanuel or at the parish. Donna Petrella will work with Richard to set up for the Baptisms.
- 1<sup>st</sup> Saturday morning Mass will be celebrated at 8:15AM at St. John's on the Ridge beginning in February 2023. 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Saturday Morning Mass will be said at OUR Mother of Sorrows at 8AM. To be clear: there will not be a first Saturday Morning Mass said at OMOS beginning in February 2023. This is a way of working collaboratively with our neighboring parishes.

**HOLY CROSS/OUR MOTHER OF SORROWS  
PASTORAL COUNCIL MEETING  
DECEMBER 8, 2022 @ 6:30 PM VIA ZOOM**

- We have Vocation Information Stations at HC and OMOS offering helpful information on discernment. Thank you, David, and Billy, for setting this up.
- The Name of the information desk at OMOS is the “Servant’s Desk”. This is a way of promoting full engagement by parishioners in the life of the parish. It is also an extension of the office so that people can register to join the parish or request a Mass. We hope to set up a “Servant Desk” at HC in the Spring of 2023.
- Parish Council is now called Pastoral Council. This name change reflects not just who we are (a parish) but how we are to act (in a Pastoral way)
- On Tuesday, January 31 at 6:30PM the Pastoral Council is hosting an information session at HC to explain the proceedings of diocesan bankruptcy and the parish financial contribution. A prayer service for healing will be offered following the information session.
- Eucharistic Revival: Engagement is Key and the Goal. Deacon Tom has organized parish leadership of the various ministries. These parishioners will be leading the effort to train and support the various other ministers for a particular program. Please refer to list of Liturgical Ministry Representatives. Thank you to Deacon Tom and all our Ministry Representatives.
- Scheduling of various liturgical ministries will be done by moving to a Web based program – “Scheduler Pro” This will send schedules and reminders to our ministers. For people do not have email, schedules will be mailed to them and printed up and made available in the church.
- The Shed in the back of OMOS parking lot has been completed and will house the salt and other snow removal machines.
- Jennifer L.L. is working to revitalize our Home Visitation Program for HC and OMOS. The Goal is to have 10 fully trained ministers for each church with a total of 20. Each home visitor needs to complete CASE, a background check and sign a profession of faith. The training will be held in late January.
- We will no longer do funerals on Holy Days of Obligation. While in the past this was done to accommodate the family, Fr. Coffas has realized that it is not a preferred custom to celebrate funerals on Holy Days of Obligation.
- Coffee Hours have begun at Both Churches. At HC these are social and at OMOS (Holy Grounds Café) this is an opportunity to learn about the Eucharist and have a discussion.

**9) Members Forum**

- Nancy Spoto brought up:
  - Parishioner is sensitive to incense at mass.
  - Another parishioner mentioned that no children’s names were on the tags for the HC Advent Giving Tree

**10) Open Forum (Council will not be expected to respond)**

- No issues discussed

**11) Closing Prayer with members intercessions (Father Martuscello)**

**12) Executive Session**

**NEXT MEETING-Tuesday, January 10<sup>th</sup> at 6:30pm via Zoom Meeting**